



WORK ORDER

DELIVERY DUE DATE: 19 MAR 2025

Procurement Unit

Tel No.: 045-606-8110 local 157/142

Supplier: **A.C. MENDOZA PRINTING COMPANY INC.**

Address: San Sebastian Village Phase 3, Tarlac City

TIN: 007-290-469-000 VAT REG.

Tel. No.: (045) 982-1814

Work Order No.: 2025-056

Date: 02/28/2025

JO No.: 2025-023

Date: 02/13/2025

Mode of Procurement: Small Value

Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Fifteen (15)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: PRINTING SERVICES For The Work's Contest Materials on Luzon wide Higher Education Press Conference -Literary Folio "OBRA" 6" x 6" - Full Colors, Digital print, white book paper, hardbound with sliding dust jacket, embossed front. (150 pages, 40 pcs). -Newsletter 9"x12" - Full Colors, offset print, newsprint (28 pages, 100 pcs) -Magazine 9"x12" - Full Colors, Digital Print, Glossy (80 pages, 20 pcs) -Tabloid 12"x18" - Full Colors, Offset Print, Newsprint (32 pages, 100 pcs) *****	250,000.00	<u>250,000.00</u>

(Please read carefully at the back hereof)

Charge to: 02-Work

ROA No.: 2025-02-0754

CONFORME & RECEIVE COPY:

A.C. MENDOZA PRINTING COMPANY INC.

Firm/Dealer/Supplier/Contractor

3/4/25

Date

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____



FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO

President

Authorized Official