



# PURCHASE ORDER

**DELIVERY DUE DATE:** 3/28/2022

Procurement Unit  
Tel No.: 045-606-8142/606-8157

Supplier : **IMM BRAKE CLUTCH & PARTS**  
Address : 49 Romulo Blvd., San Vicente, Tarlac City  
Type of Business: Merchandising Business  
TIN No. : 105-362-023-000  
Tel. No. : (045) 982 1481/(045) 606-7588/0949-676-3996

PR No.: 2022-02-040  
PO No.: 2022-106  
Date: 3/2/2022  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: 20 calendar days  
Payment Term: n/10

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pc	TIMING BELT	1	1,380.00	1,380.00
2	pc	BALANCE BELT	1	785.00	785.00
6	pcs	ALTERNATOR BELT	2	315.00	630.00
7	pc	POWER STEERING BELT	1	290.00	290.00
8	pc	A/C BELT	1	275.00	275.00
9	btl	BRAKE CLEANER	1	215.00	215.00
***** Purpose: for maintenance service of MITSUBISHI Adventure SHK-314					<b><u>3,575.00</u></b>

(Total Amount in Words) Three Thousand Five Hundred Seventy-Five Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. ARMEE N. ROSEL**  
VP, Research and Extension Services  
Authorized Official

Conforme: *psolite* 3/8/22

**IMM BRAKE CLUTCH & PARTS**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:  
*at noted 3/8/22*  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-102101-22-03-0020  
Amount : ₱ 3,575.-