



Republic of the Philippines  
**TARLAC STATE UNIVERSITY**  
Romulo Blvd. San Vicente, Tarlac City  
Telefax. No. (045) 982-4630  
website: [www.tsu.edu.ph](http://www.tsu.edu.ph)

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## INVITATION TO BID

### PRINTING AND PHOTOGRAPHY SERVICES FOR THE YEAR END GRADUATION (JUNE 2019)

1. The Tarlac State University through the **Business Center (BC) Fund** intends to apply the sum of **Two Million Five Hundred Fifty Four Thousand Five Hundred Pesos (Php 2,554,500.00)** being the Approved Budget for the Contract (ABC) to payments of **Printing and Photography Services for the Year-End Graduation (June 2019)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Tarlac State University now invites bids for the **Printing and Photography Services for the Year-End Graduation (June 2019)** Delivery of goods is required **within one hundred fifty (150) calendar days upon issuance of the Notice to Proceed**. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorship, partnership, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of the country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138. Interested bidders should be enrolled in the Electronic Filing Payment System (EFPS) program of the Bureau of Internal Revenue (BIR) pursuant to Executive Order No. 398, RR 3-2005, and must be registered under the Philippine Government Electronic Procurement System (PhilGEPS).

4. Interested bidders may obtain further information from the Tarlac State University and inspect the Bidding Documents at the address given below from **Tuesday to Friday 8:00 a.m. to 5:00 p.m.**

A complete set of Bidding Documents may be purchased by interested Bidders starting **April 17, 2019 to May 7, 2019 1:00 p.m.**, from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of **Php 5,000.00**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) provided that Bidders shall pay the non-refundable fee for the Bidding Documents **not later that the submission of their bids**.

5. The Tarlac State University will hold a **Pre-Bid Conference** on **April 25, 2019 2:00 p.m.**, at the Business Center-Audio Visual Room, 3<sup>rd</sup> floor, Business Center Bldg., Tarlac State University, Tarlac City, which shall be open to all interested parties.

6. Bids must be delivered to the address below on or before **May 7, 2019 2:00 p.m**  
All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

**Bid opening** shall be on **May 7, 2019 2:00 p.m.**, at the Business Center -Audio Visual Room, 3rd Floor, Business Center Bldg., Tarlac State University, Tarlac City. Bids will be opened in the presence of the Bidder's representatives who choose to attend at the address stated below. Late bids shall not be accepted.

7. Please refer to the table below for the cost of the bidding documents and summary of bidding activities:

<b>COST OF BIDDING DOCUMENTS</b>	<b>Php 5,000.00</b> (non-refundable)
<b>INSPECTION/SELLING PERIOD OF BIDDING DOCUMENTS</b>	<b>April 17, 2019 to May 7, 2019</b> BAC Secretariat Ground Floor, Admin. Bldg. Romulo Blvd., San Vicente, Tarlac City
<b>PRE-BID CONFERENCE</b>	<b>April 25, 2019 2:00 p.m.,</b> Business Center -Audio Visual Room, 3rd Floor, Business Center Bldg., Tarlac State University, Tarlac City
<b>DEADLINE OF SUBMISSION OF BIDS</b> (Late bids shall not be accepted)	<b>May 7, 2019 2:00pm</b>
<b>OPENING OF BIDS</b>	<b>May 7, 2019 2:00pm</b> Business Center -Audio Visual Room, 3rd Floor, Business Center Bldg., Tarlac State University, Tarlac City

8. The **Tarlac State University** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:  
**BIDS AND AWARDS COMMITTEE SECRETARIAT**  
Ground Floor Admin. Building,  
Romulo Blvd., San Vicente, Tarlac City  
Tel. No. (045) 606-8142  
Email: carlotammarcos13.com

**RICO G. TOMAS**  
Chairperson, Bids and Awards Committee



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 6142450  
**Procuring Entity** TARLAC STATE UNIVERSITY  
**Title** PRINTING AND PHOTOGRAPHY SERVICES FOR THE YEAR END GRADUATION (JUNE 2019)  
**Area of Delivery** Tarlac

<b>Solicitation Number:</b> 2019-009	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	8
<b>Procurement Mode:</b> Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b> Goods	<b>Document Request List</b>	0
<b>Category:</b> Photography Services	<b>Date Published</b>	17/04/2019
<b>Approved Budget for the Contract:</b> PHP 2,554,500.00	<b>Last Updated / Time</b>	15/04/2019 09:32 AM
<b>Delivery Period:</b> 150 Day/s	<b>Closing Date / Time</b>	07/05/2019 14:00 PM
<b>Client Agency:</b>		
<b>Contact Person:</b> Jhoanne Ayen A Jimenez Procurement Staff Romulo Blvd. San Vicente, Tarlac City Tarlac Philippines 2300 63-45-6068157 63-45-9824630 jajimenez@tsu.edu.ph		

#### Description

INVITATION TO BID

PRINTING AND PHOTOGRAPHY SERVICES FOR THE YEAR END GRADUATION (JUNE 2019)

- The Tarlac State University through the Business Center (BC) Fund intends to apply the sum of Two Million Five Hundred Fifty Four Thousand Five Hundred Pesos (Php 2,554,500.00) being the Approved Budget for the Contract (ABC) to payments of Printing and Photography Services for the Year-End Graduation (June 2019). Bids received in excess of the ABC shall be automatically rejected at bid opening.
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and subject to Commonwealth Act 138. Interested bidders should be enrolled in the Electronic Filing Payment System (EFPS) program of the Bureau of Internal Revenue (BIR) pursuant to Executive Order No. 398, RR 3-2005, and must be registered under the Philippine Government Electronic Procurement System (PhilGEPS).

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COST OF BIDDING DOCUMENTS Php 5,000.00 (non-refundable)  
 INSPECTION/SELLING PERIOD OF BIDDING DOCUMENTS April 17, 2019 to May 7, 2019  
 BAC Secretariat  
 Ground Floor, Admin. Bldg.  
 Romulo Blvd., San Vicente, Tarlac City

PRE-BID CONFERENCE April 25, 2019 2:00 p.m.,  
 Business Center -Audio Visual Room, 3rd Floor, Business Center Bldg.,  
 Tarlac State University, Tarlac City  
 DEADLINE OF SUBMISSION OF BIDS  
 (Late bids shall not be accepted) May 7, 2019 2:00pm  
 OPENING OF BIDS May 7, 2019 2:00pm  
 Business Center -Audio Visual Room, 3rd Floor, Business Center Bldg.,  
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 Email: carlotammarcos13.com

(SGD) RICO G. TOMAS  
 Chairperson, Bids and Awards Committee

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	PRINTING AND PHOTOGRAPHY	see attached specification	1	Lot	2,554,500.00

**Pre-bid Conference**

Date	Time	Venue
25/04/2019	2:00:00 PM	Business Center -Audio Visual Room, 3rd Floor, Business Center Bldg., Tarlac State University, Tarlac City

**Other Information**

DOWNLOAD / VIEW BIDDING DOCUMENTS HERE:

<https://drive.google.com/file/d/10I26h1GqkC4lUIWsdUjos6BYula6XoEm/view?usp=drivesdk>

**Created by** Jhoanne Ayen A Jimenez

**Date Created** 10/04/2019

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