



PURCHASE ORDER

DELIVERY DUE DATE: Pick-up / COD

Procurement Unit
Tel No.: (045) 606-8142/ 606-8157

Supplier : **PANDAYAN BOOKSHOP, INC.**
Address : San Roque, Tarlac City
Type of Business : Merchandising
TIN No. : 002-857-329-052
Tel. No. : 0923-084-5931

PR No.: 2024-11-459
PO No.: 2025-008
Date: 1/8/2025
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: Pick-up
Payment Term: COD

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
13	ream	BOND PAPER, Legal	5	232.00	1,160.00
19	piece	SCISSOR, (Large)	3	79.00	237.00
		***** <i>Purpose: To conduct the study titled "DNA Barcoding and Phylogenetic Analysis of Different Macrofungi from Mt. Damas, San Clemente, Tarlac, Philippines, based on ITSnrDNA. Lead Author: Geraldine G. Villanueva.</i>			<u>1,397.00</u>

(Total Amount in Words) One Thousand Three Hundred Ninety-Seven Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO
President

Authorized Official

Conforme:

1/21/25

PANDAYAN BOOKSHOP, INC.

(Signature over printed name & date)

Bank Account Name:

Bank Account Number:

Bank Name:

Bank Address:

Funds Available:

JASPER A. YAUDER, CPA

Budget Officer



ALOBS No. :

Amount :