



Republic of the Philippines
TARLAC STATE UNIVERSITY
Romulo Blvd., San Vicente, Tarlac City
Telephone: (045) 606-8110 Local 157/142
Website: www.tsu.edu.ph

NOTICE TO PROCEED

April 29, 2025

Ms. DAISY M. VILLAFUERTE
Manager, Sales & Logistics
UP-TOWN INDUSTRIAL SALES, INC.
Up-Town Bldg., 56-58 Madison St.,
1544 Mandaluyong City

Dear Ms. Villafuerte:

The attached Contract Agreement having been approved, notice is hereby given to **UP-TOWN INDUSTRIAL SALES, INC.** that work may proceed on the **Supply and Delivery of Hardware Supplies and Materials (APP 2024 – 3rd Quarter)** effective upon receipt hereof.

Upon receipt of this notice, you are responsible for the completion of the project under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Contract Management Section of the Procurement Unit of Tarlac State University.

Very truly yours,

DR. ARNOLD E. VELASCO
President

I acknowledge receipt of this Notice on

APR 30 2025

Name of the Representative of the Bidder:

DAISY M. VILLAFUERTE
MANAGER-SALES & LOGISTICS

Authorized Signature:

A handwritten signature in black ink, appearing to read 'Daisy M. Villafuerte', written over a horizontal line.



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