



PURCHASE ORDER

Procurement Unit

Telephone No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 21 JUL 2024

Supplier : **LUCKY 2 NON-SPECIALIZED WHOLESALE TRADING**
 Address : **Atlanta St. Niñas Ville, Brgy. Suizo, Tarlac City**
 Type of Business: **Merchandising Business**
 TIN#: **482-667-684-000 Non-VAT**
 Tel. No. : **0969-475-2805 / 0932-221-0201**

PR No.: **2024-03-152**
 PO No.: **2024-400**
 Date: **6/6/2024**
 Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: **30 Calendar days**

Date of Delivery:

Payment Term: **n/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	piece	BOOK STAND , Multifunctional Folding Reading Rack Metal Adjustable Angle Bookshelf, Material: Metal, Color: White, Size: 27*26*1	10	850.00	8,500.00
5	unit	PAPER CUTTER , Size A3, Wood base, Plastic handle	6	1,320.00	7,920.00
6	piece	PLASTIC BOX , Storage box b110, length: 69cm, width: 52cm, height: 43cm	24	750.00	18,000.00
9	unit	SHREDDER , Paper Shredder, Pull-out bin design and big see-through window use, -Energy-saving technology (Automatic power off after 30 minutes of no use); -Shreds continuously for 30 minutes; - Separate CD bin design to divide different wastes; - 8 sheets capacity; -Noise: 65dB; -Shred Speed: 2.3m/min; -Shred size: 2x12mm; -Basket volume: 22L; -Duty cycle: 30mins On, 40mins Off; -Shred type: Crosscut *Shreds 8 sheets into 2 x 12mm particles; Micro cut shredder high *Shreds up to 8 sheets of paper: Shreds paper, Credit cards, and CDs security level *22L pull-out bin design for easy emptying *Universal wheels for easy movement ***** <i>Purpose: Office Devices and Tools - APP 1st Quarter 2024</i>	5	20,000.00	100,000.00
					134,420.00

(Total Amount in Words) One Hundred Thirty-Four Thousand Four Hundred Twenty Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARNOLD E. VELASCO
President

Authorized Official

Conforme:

LUCKY 2 NON-SPECIALIZED WHOLESALE TRADING

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : **02-200441- 2024-06-1901**
Amount : **₱134,420-**