

## **PURCHASE ORDER**

DELIVERY DUE DATE: 6 - 15 - 23

Tel No.: (045) 606-8142/606-8157

Supplier:	TRN-TOP	<b>CLEANING</b>	SUPPLIES	TRADING

Address: Calle Edward, Brgy. San Sebastian, Tarlac City

Type of Business: Merchandising TIN No.: 614-040-783-00000 Non-VAT

Tel. No.: (045) 982-5262 / 0920-962-7449

PR No .: 2023-04-142

PO No.: 2023-208 05/11/2023 Date:

Mode of Procurement:

Small Value

## Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: TARLAC STATE UNIVERSITY  Date of Delivery:		Delivery Term: Payment Term:		30 calendar days n/15	
Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pack	<b>DETERGENT POWDER,</b> tough stain remover, remove rust and antibac properties with fabric conditioner, 3kg/pack	50	280.00	14,000.00
2	gallon	FABRIC CONDITIONER, concentrated with Antibac, 1.5L sachet	100	235.00	23,500.00
3	liter	SOAP, liquid gel detergent, 1 Liter  *************  Purpose: for the APP PPMP 2023 1st quarter	100	154.00	15,400.00 52,900.00

(Total Amount in Words) Fifty Two Thousand Nine Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme:

Ab 1/4/23

DR. GRACE N. ROSETE Vice President for Administration

Very truly yours,

Authorized Official

TRN-TOP	CLEANING S	UPPLIES 1	RADING

(Signature over printed name & date)

Bank Account Name:

Bank Account Number:

Bank Name:

Bank Address:

Funds Available:

JASPERA, YAUDER, CPA

**Budget Officer** 

Form No.: TSU-PRO-SF 09 Revision No. 03

ALOBS No. : 12-206441-2023-05-1101

SION ON AUDIT. TSU

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Amount: \$52900

Effectivity Date: August 24, 2020

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