

## **PURCHASE ORDER**

DELIVERY DUE DATE: 0 5 AUG 2024

Tel No.: (045) 606-8142/ 606-8157

## Supplier :**TRN-TOP CLEANING SUPPLIES TRADING**Address :Calle Edward, Brgy. San Sebastian, Tarlac CityType of Business :Merchandising

TIN No.: 614-040-783-00000 Non-VAT

Tel. No.: (045) 982-5262 / 0920-962-7449

PR No.: PO No.: Date: Mode of Procurement:

2024-01-008 2024-462 07/10/2024 Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>TARLAC STATE UNIVERSITY</b>			Delivery T	erm:	20 calendar days	
Date of Deli	very:	1	Payment Term:		n/15	
Item No.	Unit	Description	Quantity	Unit Cost	Total Cost	
11	roll	TISSUE, Paper towel per/roll	20	60.00	1,200.00	
		*********				
		Purpose: Grocery Items - APP 1st Quarter 2024				
					7	
			1 1			
(Total Amou	nt in Word	s) One Thousand Two Hundred Pesos Only	11			
Warranty shall be for a period minimum of Three (3) months for expendable supplies or a minimum period of one						
(1) fear for non-expendable supplies. In case of failure to make full delivery within the time specified above a penalty of						
one-tenth (1/10) of one percent for every day of delay shall be imposed						
Very truly yours,						
	ACTION ON A					
Lul 24				DR. ARNOLD E. VELASCO		
Conforme: 7/16/24 Conforme: An AMUMM				n = President		
Conforme:				Authorized Of	ficial	
	0		_12		$\mathcal{O}$	
		SUPPLIES TRADING	3			
Signature ove		name & date)	Refer and			
Bank Account	-	13 k M				
Bank Account Number:						
Bank Name:	-		_			
Bank Address:			_			
Funds Availab	le:	6			/	
			ALOB	ALOBS No. : 12-206441-2024-07-2298		
IASPER A. VAUDER, CPA				int: \$1200 -	1	
Budget Officer						
orm No.: TSU-PRO-SF 09 Revision No. 03			Effectivity Date: A	ugust 24, 2020	Page 1 of 1	