



PURCHASE ORDER

DELIVERY DUE DATE: 4/9/22

Procurement Unit
Tel No.: 045-606-8142/606-8157

Supplier: **TOPCOMS MARKETING CORP.**
Address: **1647 Taft Ave. Malate, Manila, 1004 Metro Manila**
Type of Business: **Merchandising Business**
TIN No.: **000-775-958-000 VAT Reg.**
Tel. No.: **0917-790-8901/0927-960-2282/0908-618-8458**

PR No.: **2021-12-300**
PO No.: **2022-098**
Date: **2/18/2022**
Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: **30 Calendar Days**
Date of Delivery: Payment Term: **N/30**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
6	pcs	BALL, beach volleyball, synthetic leather, Star X-Dream	10	715.00	7,150.00
8	pcs	GLOVES, Rawlings RSS for Base Ball	2	2,950.00	5,900.00
***** Purpose: sports supplies & materials					13,050.00

(Total Amount in Words) Thirteen Thousand Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARMEE N. ROSEL
VP, Research and Extension Services
Authorized Official

Conforme:

2/10/22

TOPCOMS MARKETING CORP.

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

noted
2/11/2022

ALOBS No. : 02-206441-1022-02- 0255
Amount : ₱ 13,050