PURCHASE ORDER

Procurement Unit
Tel. No.: 045 606 8142/ 606 8157

DELIVERY DUE DATE: 2|10|24

Supplier :	TARLAC MAC ENTERPRISES, INC.	PR No.:	2023-10-428
Address :	1030 Mac Arthur Highway, Brgy. San Nicolas, Tarlac City	PO No.:	2024-007
Type of Business :	Merchandising	Date:	01/02/2024
TIN No. :	216-156-371-000 VAT Reg.	Mode of Procurement:	Small Value
Tel. No. :	0977-398-6495		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	TARLAC STATE UNIVERSITY	Delivery Term:	30 Calendar Days
Date of Delivery:		Payment Term:	N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	unit(s)	**CABINET,** metal steel filing cabinet, 4 layer metal filing (vertical) cabinet with divider, FCSP224, with photos provided	3	9,300.00	27,900.00
3	piece(s)	**CABINET,** steel filing cabinet, vertical, 4 drawers, FCSP224, with photos provided	2	9,300.00	18,600.00
4	set(s)	**CHAIR,** executive swivel chair, 44cm, JIT/UT-C300, with photos provided	3	6,125.00	18,375.00
5	unit(s)	**CHAIR,** swivel junior executive, EC-2144, with photos provided	35	2,800.00	98,000.00
6	piece(s)	**CONFERENCE TABLE,** NETHERLAND	1	14,200.00	14,200.00
11	piece(s)	**TABLE,** C4202 (1.8M), with photos provided	13	3,950.00	51,350.00
		********** *Purpose: Furniture and Fixtures - Supplemental 2023*			**228,425.00**

(Total Amount in Words) Two Hundred Twenty-Eight Thousand Four Hundred Twenty-Five Pesos Only

Waranty Shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme: Jan 11, 2024

TARLAC MAC ENTERPRISES, INC.
(Signature over printed name & date)

Bank Account Name:
Bank Account Number:
Bank Name:
Bank Address:

COMMISSION ON AUDIT RECEIVED BY: JAN. 11 2024 TARLAC STATE UNIVERSITY

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-101101-2024-01-0014
Amount : ₱228425